



Training Best Practices Checklist*

1. Interactive Techniques

Did the training include:

Estimated total time allotted to this activity

- Discussion of patient cases _____
- Role plays _____
- Hands-on practice _____

Describe other interactive techniques that worked well: _____

2. Engagement of Participants

- Did participants contribute in class?
- Did trainer ask participants to share examples?
- Did trainer use these examples as appropriate?
- Did the trainer integrate participant's shared experience into the training?
- Did the trainer create a supportive learning environment?

Comments: _____

3. Enabling of Participants

Describe

- Patient education materials provided? _____
- Patient education resources shared? _____
- Other educational materials provided? _____
- Other resources provided? _____

Comments: _____

4. Sequencing or follow-up sessions

- Were the sessions sequenced on a schedule of learn-----work-----learn?

Comments: _____

*Best Practices based on JAMA article, "Impact of Formal Continuing Medical Education: Do conferences, workshops, rounds, and other traditional continuing education activities change physician behavior or health care outcomes?" September 1, 1999.